



Waste Diversion Director
Full-Time, Salaried - Steamboat Spring, CO

About YVSC

The Yampa Valley Sustainability Council (YVSC) is a 501(c)(3) nonprofit organization located in Steamboat Springs, CO (Routt County). Established in 2009, YVSC is guided by the mission, “to serve as a resource and catalyst for building a sustainable community in the Yampa Valley region.” YVSC programs span Energy, Waste Diversion, Climate Action, Advocacy and Community Education and Outreach. In recognition that climate change is the most pressing sustainability issue of our time, we are committed to supporting Routt County and municipalities in the effort to reduce greenhouse gas emissions through decarbonization and carbon sequestration.

Position Description

The Waste Diversion Director will be a leading member of YVSC’s Waste Diversion Priority Area and will work closely with the Executive Director to support, establish, manage, monitor and report on materials management and waste diversion programs. This position provides YVSC and community partners with content expertise and leadership in all waste diversion-related activities, including: recycling, organics recycling/composting, construction and deconstruction, materials management services, and education and outreach. This position will manage the existing scope of YVSC’s Waste Diversion program as specified in current grants and develop new projects to expand the impact and scale of the Waste Diversion Program.

Responsibilities and Scope

Candidates should be prepared to regularly engage with community members and partners in educational, supportive and strategic planning activities that seek to increase local waste diversion rates. Candidates will manage existing grant activities and ensure that outcomes and deliverables are achieved, and develop and implement new program activities that further advance program goals. The candidate will be a community resource and technical expert in waste diversion, providing community members and partners with accurate information on current recycling and materials management pathways. As a technical expert in materials management, candidates should be ready and equipped to find solutions to existing challenges that e.g. decrease emissions, decrease the amount of recyclable material going to the landfill, increase public education, and/or increase organics recycling. Candidates will be responsible for organizing major community recycle events, maintaining and promoting the Yampa Valley Recycles app, and will regularly lead multidisciplinary, public-private collaborations and contribute to outreach and community education that supports and advances program and organizational goals. Additional responsibilities may include:

- Maintaining and cultivating relationships with local and regional government and waste diversion partners.
- Leading stakeholder discussions about new programs and projects to increase waste diversion as part of governmental and other planning processes (e.g. Routt County Climate Action Plan)

- Assisting in the development of carbon emission reduction targets and actions for waste diversion.
- Assisting in the development of tools to report on Waste Diversion metrics and impacts.
- Maintaining knowledge of current science, trends and relevant waste diversion strategies, synthesizing relevant scientific literature and providing or arranging for the presentation of these trends to technical and non-technical parties, which could include donors, City, County and State officials and the general public.
- Advising businesses, government agencies, and other organizations on waste reduction and diversion programs and projects
- Managing existing grants and ensuring that grant-funded outcomes are achieved
- Grant and report writing, which will include developing and tracking relevant metrics
- Leading and/or supporting organizational and program-specific fundraising efforts, e.g. cultivate and maintain YVSC Member, donor and sponsor relationships.
- Public communication and messaging about program opportunities and impacts.
- Training and mentoring of YVSC Interns
- Working with the Executive Director and other Program Directors to create strategic direction and develop programs.
- Creating and/or supporting the creation of communication materials for YVSC events, media and advertising in order to accurately convey program successes and relevance.
- Participating in monthly YVSC community meetings and other meetings as needed for program development and outreach.
- Coordinating and working with partners, businesses, local government and volunteers for community-involved program events.
- Advocating for the development and implementation of local, state and national policies and strategies that lead to increased waste diversion rates and decreased emissions.

Qualifications and Background

The candidate should ideally have core education and training in environmental or sustainability-related fields of study, with additional professional experience in waste diversion practice, education and/or monitoring. Candidates for this position should be able to clearly situate the relevance and importance of waste diversion in broader sustainability issues.

Minimum Qualifications

- Bachelor's Degree in Sustainability Studies, Environmental Studies or related field, and at least 4 years of professional experience, **or equivalent combination of education and experience.*
- Experience manipulating, analyzing and interpreting statistical or environmental data.
- Experience managing complex projects, including the financial aspects and coordinating the work of peers and partners.
- Experience working and communicating with a wide range of people.
- Ability to diagnose complex problems and identify solutions.
- Ability to work independently, creatively and proactively to solve problems.
- Experience working with community members and local, state and federal partners in materials management-related initiatives and projects
- Strong team player who can build productive relationships and work collaboratively across the organization, with local, state and federal partners, and community members.

Desired Qualifications

- Master's degree in a sustainability-related field and 4 years of professional experience in a related field, **or equivalent combination of education and experience.*
- Demonstrated expertise in materials management and/or ability to offer materials management services to community partners
- Experience fundraising and/or writing grants and research proposals.
- Experience developing, implementing and managing local Climate Action Plans.
- Experience in and/or exposure to carbon measurement and reporting.
- Experience developing trainings and/or training staff, contractors and volunteers to meet program needs.

Salary and Benefits

The Yampa Valley Sustainability Council offers a competitive salary commensurate with experience. Benefits include vacation package, paid holidays and a flexible work schedule as this position requires attendance at evening and weekend events.

How to Apply

To apply, submit cover letter, CV/resume and list of three professional references to info@yvsc.org by **11:59 p.m. Mountain Time on February 8, 2021.**